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ALLEGAN COUNTY LAND TRANSFER APPLICATION

FEE: \$100 PER TRANSFER MADE PAYABLE TO P.C.I.

\*\*This form is to be completed by the owner of the parcel which is transferring land to another parcel.\*\*

FROM PARCEL NO: 03- LOT NO: TO PARCEL NO: 03- LOT NO:
ZONING DISTRICT: NUMBER OF ACRES BEING TRANSFERRED:
OWNER/ NAME OF APPLICANT:
MAILING ADDRESS:
PHONE NUMBER: EMAIL ADDRESS:
IS THE PARCEL IN P.A. 116? IS THIS PARCEL IN P.A. 260?

TO PROCESS YOUR APPLICATION, YOU MUST PROVIDE THE FOLLOWING:

- 1. A copy of the recorded deed showing ownership of the property. This can be obtained from the Allegan County Office of the Register of Deeds, if needed.
2. If you are not the owner, provide proof that you are the legally appointed agent for the property owner.
3. Survey map, prepared pursuant to Michigan statutory requirements by a licensed surveyor showing:
a. The current boundaries.
b. The proposed transfer(s) including dimensions and acreage.
c. Existing and proposed road/easement right of way.
d. Existing improvements (buildings, well, septic, driveway, etc.) OR INDICATE NONE.
e. Locate any site limitations (wetlands, floodplain, etc.) OR INDICATE NONE.
4. Proposed Legal Descriptions for each new parcel.
5. Review Fee: \$100.00 — Cash, money orders, or checks made payable to PCI or Professional Code Inspections.

APPROVAL OF ANY LAND TRANSFER IS CONDITIONAL ON THE ACCURACY OF THE INFORMATION PROVIDED BY THE APPLICANT. FALSE OR INACCURATE INFORMATION OR A DEVIATION FROM THE APPROVED LAND TRANSFER APPLICATION WILL IMMEDIATELY VOID YOUR APPROVAL.

A BUILDING PERMIT WILL NOT BE ISSUED ON THE PROPERTY BEING TRANSFERRED UNTIL A DEED TRANSFERRING OWNERSHIP OF THE PROPERTY IS RECORDED WITH THE ALLEGAN COUNTY REGISTER OF DEEDS OFFICE.

SIGNATURE OF APPLICANT: DATE:

(FOR OFFICE USE ONLY)

TRANSFER IS: DENIED APPROVED CONDITIONS IF ANY:
, ZONING ADMINISTRATOR/DEPUTY DATE: