



BUILDING PERMIT CHECKLIST

Permit applications are available at: www.pcimi.com

Commercial Projects

- ☐ Completed Building Permit Application
- ☐ Zoning / Planning Commission Approval
- ☐ Sealed Building Plans / Codes Used (3 sets)
- ☐ Sealed Structural Plans / Codes Used (3 sets)
- ☐ Sealed Electrical Plans / Codes Used (3 sets)
- ☐ Sealed Mechanical Plans / Codes Used (3 sets)
- ☐ Sealed Plumbing Plans / Codes Used (3 sets)
- ☐ Fire Protection Plans
- ☐ PDF Emailed Plans for Local Fire Dept.
- ☐ ADA Compliance / Codes Used
- ☐ Geotech Report
- ☐ Com Check
- ☐ Driveway / MDOT
- ☐ Right to Work in Road Right-of-Way (Road Commission)
- ☐ Drain Commission

Health Department Hand-In Items

- ☐ Septic / Sewer
- ☐ Well / Water
- ☐ Soil Erosion